



MUNICIPAL CENTER COMMITTEE
Kiawah Island Municipal Center
Council Chambers
December 8, 2015; 1:00 PM

MINUTES

I. Call to Order:

II. FOIA: Notice of this meeting has been published and posted in accordance with the Freedom of Information Act and the requirements of the Town of Kiawah Island.

III. Roll Call:

Present: John Labriola, Chairman
Mary Johnson
Mark Permar
Roger Warren
Charles Lipuma, Mayor

Absent: F. Daniel Prickett

Also Present: Stephanie Tillerson, Town Administrator
David Burt – LS3P

IV. Approval of Minutes:

- A. Minutes of the Municipal Center Committee Meeting of October 22, 2015
- B. Minutes of the Municipal Center Committee Meeting of November 12, 2015

Mr. Warren made a motion to approve the minutes of the October 22, 2015 and November 12, 2015 Municipal Center Committee Meetings. The motion was seconded and was unanimously passed.

V. New Business:

- A. Final selection of General Contractors to bid on the new Municipal Center based on Qualifications submitted November 30, 2015

Mr. Labriola indicated there were nine subcontractors who submitted qualifications on November 30th. He requested Committee members review the qualifications, grade them in order of most qualified to least qualified and submit your recommendation list as well as any comments or concerns by Friday, December 11th. Mr. Labriola stated on December 15th he, Mr. Burt and the Mayor will review the member responses to finalize the names of the final contractors.

Mr. Labriola stated LS3P have indicated bid drawings on track to be completed and distributed to the final selection of general contractors by January 12th. He noted the general contractos will have until February 16, 2016 to submit their construction bids.

Mr. Burt started the discussion of the PowerPoint which would be presented at the Public Information Meeting on December 11th.

Mr. Labriola stated the first slides made introductions to the Committee Members and the Design Team. He added the purpose of the meeting is to present the design and function of the proposed new Municipal Center. He reviewed the items which are planned to be presented at the March 1st Town Council Meeting provided the bids are acceptable;

- Recommendation for the General Contractor with a Fixed Price Cost for Construction of the New Municipal Center.
- Recommendation on the Financing for the proposed Municipal Center.
- Recommendation on the overall Construction and Project Management for the proposed Municipal Center.

Members discussed the proposed ground-breaking on March 15th provided Town Council approves the general contractor's contract on March 1st. Mr. Burt indicated applications for permits will be submitted on January 12th so as to have them ready for the General Contractor when the Notice to Proceed is issued.

Mr. Burt then walked through his presentation along with an explanation of each slide of the PowerPoint. Members asked questions, made comments, and recommended changes throughout the presentation.

VI. Citizen Comments:

The question was asked if a tree expert confirmed there was enough area left around the trees to insure they would not die in the year following the construction. Mr. Burt confirmed a civil engineer and a landscape architect were involved to ensure a safe distance. Mayor Lipuma also confirmed the Town had included care of the tree in its landscape maintenance and suggested a pervious material used as part of the asphalt.

VII. Committee Member's Comments:

None

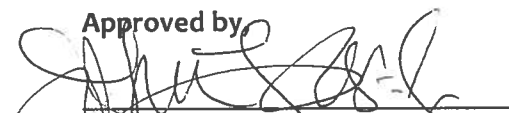
VIII. Adjournment:

The meeting was adjourned at 3:30 pm.

Submitted by,


Petra S. Reynolds, Town Clerk

Approved by


John D. Labriola, Chairman

2-23-2014
Date