

**ARTS & CULTURAL EVENTS COUNCIL MEETING  
THURSDAY, NOVEMBER 1, 2017; 2:00 P.M.  
KIAWAH ISLAND MUNICIPAL CENTER  
COUNCIL CHAMBERS CONFERENCE ROOM**

**MINUTES**

- I. Call to Order:** Mrs. Mezzanotte called the meeting to order at 2:00 p.m.
- II. FOIA:** Notice of this meeting has been published and posted in accordance with the Freedom of Information Act and the requirements of the Town of Kiawah Island.

**III. Roll Call:**

**Present:** Diana Mezzanotte, Chair  
Van McCollum  
Jodi Rush  
Robert Hill  
Bill Blizard  
Joan Collar  
Becky Hilstad  
Judy Chitwood

**Absent:**

**Also Present:** Marilyn Ferrell, Communications Assistant  
Stephanie Braswell Edgerton, Communications Specialist

**IV. Approval of Minutes:**

Mr. Blizard motioned to approve the minutes of October 5, 2017. Ms. Rush seconded the motion. The motion carried out unanimously.

**V. Old Business:**

**A. 2017/2018 Arts and Cultural Events Season Planner and Financial Review**

The Council discussed the following events:

2017/2018 Arts and Cultural Events (Rev.11/29/17)

Member	Event	Date/Time/Location	Artist	Piano/Tuning	Misc.	Misc. Notes	Accom.	Food/Supplies	AC Budget	CEF Budget	Ticket Info	Ticket Actuals
Blizard	Festival of Mountain Music	Sunday, July 2, 2017 1:00-5:00pm   Freshfields	\$19,350							\$19,350		
Chitwood	Charleston Jazz Orchestra presents the Music of Stevie Wonder	Sunday, August 13, 2017 7:30pm   East Beach	\$17,500		\$780	COO pays accommodations Venue \$500 Tables \$280	\$359			\$17,500	460 (\$230) \$20 ticket COO Profit	
Collar	Piano Bar 3: Glenn Brown	Wednesday, September 13, 2017 5:00-7:00pm   Sandcastle	\$250						\$250			
Blizard	Cynthia Sayer and Her Boyride Quartet	Friday, September 22, 2017 7:30pm   Seabrook Island House	\$7,500		\$1,500	Town buys Sound/lighting \$500 Backline \$700	\$1,437	\$164	\$10,601		403 (\$201)	In Person: 110 E-tickets: 112 Total: 222
Chitwood	The Orion String Quartet with Tara Helen Connor	Wednesday, October 4, 2017 7:30pm   Church of Our Saviour	\$7,000			Bill lighting	\$719		\$7,719		345 (\$172)	In Person: 301 E-tickets: 218 Total: 519
Collar	Piano Bar 2: Gary Picorella	Wednesday, October 11, 2017 5:00-7:00pm   Sandcastle	\$250						\$250			
Blizard	Jason D. Williams	Thursday, October 19, 2017 7:30pm   Seabrook Island House	\$6,500		\$900	Town buys Sound/lighting \$500 Backline \$150	\$2,156	\$200	\$9,756		403 (\$201)	In Person: 294 E-tickets: 216 Total: 510
Rush	Bill Cunliffe Trio	Friday, October 27, 2017 7:30pm   Turtle Point Clubhouse	\$4,500	\$980	\$1,580	Town buys Sound/lighting \$500 Backline \$500 Venue \$280	\$621		\$7,681		288 (\$144)	In Person: 296 E-tickets: 212 Total: 508
Collar	Piano Bar 3: The Joy Project	Wednesday, November 1, 2017 5:00-7:00pm   Church of Our Saviour	\$400						\$400			
Hilstad	Charleston Symphony Orchestra (following our homes)	Saturday, November 8, 2017 5:00pm   East Beach	\$35,000		\$280	Town buys Venue \$500 Glasses \$280				\$35,280		
Collar	College of Charleston Madrigal Singers	Sunday, December 3, 2017 6:30pm   River Course Clubhouse	\$2,500					\$550	\$3,050		135 Dinner/Ents \$90 pp K/Club Profit	
Hilstad	Burning River Brass	Monday, December 18, 2017 7:30pm   Holy Spirit Catholic Church	\$12,000			Bill lighting	\$1,662	\$100	\$13,762		748 (\$374)	
Chitwood	Quentin Baxter presents Rodney Jordan Quintet	Thursday, January 11, 2018 7:30pm   Turtle Point Clubhouse	\$20,000			Venue fee				\$20,000	288 (\$144) \$25 ticket Baxter Profit	
Collar	Art Film 1: Moulin Rouge	Friday, January 12, 2018 3:00pm   Council Chambers	\$255					\$50	\$305			
Collar	Art Film 2: The First Monday in May	Friday, January 26, 2018 3:00pm   Council Chambers	\$255					\$50	\$305			
McCullum	Lowcountry Voices	Sunday, January 28, 2018 4:00pm   Holy Spirit Catholic Church	\$6,000			Bill lighting			\$6,000		748 (\$374)	
Collar	Columbia City Ballet presents A Midsummer's Night Dream	Tuesday, January 30, 2018 7:30pm   East Beach	\$19,300		\$280	Town buys Venue \$500 Glasses \$280	\$286			\$19,866	250 (\$125)	
Chitwood	Liquid Pleasure Supershow	Friday, February 2, 2018 7:30pm   East Beach	\$5,500		\$1,805	Town buys Venue \$500 Glasses \$280 Dance floor \$124		\$200	\$7,505		460 (\$230) \$10 ticket Town Profit	
McCullum	Cantus	Tuesday, February 6, 2018 7:30pm   Holy Spirit Catholic Church	\$14,000			Bill lighting	\$1,437	\$200		\$15,637	748 (\$374)	
Chitwood	Quentin Baxter presents Ulysses Owens Friends	Thursday, February 8, 2018 7:30pm   Turtle Point Clubhouse				Venue fee				\$0	288 (\$144) \$25 ticket Baxter Profit	
Collar	Art Film 3: In Dreamers Do	Friday, February 9, 2018 3:00pm   Council Chambers	\$300					\$50	\$350			
Chitwood	Wycliffe Gordon and His International All-Stars	Monday, February 12, 2018 7:30pm   East Beach	\$11,000	\$980	\$1,730	Town buys Venue \$500 Glasses \$280 Backline \$450 Sound/lighting \$500	\$798			\$14,508	460 (\$230) \$10 ticket Town Profit	
Collar	Art Film 4: Finding Vivian Maier	Friday, February 23, 2018 3:00pm   Council Chambers	\$255					\$50	\$305			
Rush	Young Artists Concert: Vocalists of David Templeton	Sunday, February 25, 2018 4:00pm   Church of Our Saviour	\$1,500	\$180					\$1,680		345 (\$172)	
Hill	Bach Society of Charleston	Sunday, March 4, 2018 4:00pm   Holy Spirit Catholic Church	\$13,000			Bill lighting			\$13,000		748 (\$374)	
Blizard	Moran Entertainment presents Legendary Voices	Thursday, March 8, 2018 7:30pm   River Course Clubhouse	\$14,000		\$2,800	Step and chair \$200 Sound/lighting \$600				\$16,800	300 (\$150) \$10 ticket Town Profit	
Chitwood	Quentin Baxter presents Harry Allen Quartet	Monday, March 12, 2018 7:30pm   Turtle Point Clubhouse				Venue fee				\$0	288 (\$144) \$25 ticket Baxter Profit	
Hilstad	Charleston Symphony Orchestra: History of Concertos w/ Caleb Borack	Sunday, March 18, 2018 4:00pm   Holy Spirit Catholic Church	\$12,500	\$180		Bill lighting			\$12,680		748 (\$374)	
Collar	Piano Bar 6	Wednesday, March 28, 2018 5:00-7:00pm   Location TBD	\$250						\$250			
Collar	Piano Bar 5	Wednesday, April 4, 2018 5:00-7:00pm   Location TBD	\$250						\$250			
Rush	Yury Shadrin & Tian Lu Duo Pianists	Sunday, April 8, 2018 4:00pm   Church of Our Saviour	\$3,500	\$1,160		Bill lighting (100) Tables \$700 DJ/Tuning \$300	\$359		\$5,019		345 (\$172)	
Blizard	14th Annual Blues by the Sea	Sunday, April 15, 2018 3:00-7:00pm   Freshfields	\$15,000							\$15,000		
Collar	Piano Bar 6	Wednesday, April 18, 2018 5:00-7:00pm   Location TBD	\$400						\$400			
Rush	Project Trio	Friday, April 27, 2018 7:30pm   Turtle Point Clubhouse	\$7,000		\$1,380	Town buys Venue \$280 Sound/lighting \$600 Backline \$100	\$670	\$75	\$9,125		325 (\$162)	
Rush	Piccolo Preview	Sunday, May 6, 2018 4:00pm   Holy Spirit Catholic Church	\$4,500	\$180						\$4,680		
<b>Total</b>										<b>\$110,642</b>	<b>\$178,621</b>	

Arts Council Budget Breakdown	
spendable	\$108,500
contingency	\$6,500
admin	\$3,000
total	\$118,000

Trackable	
spendable	\$108,500
contingency	\$6,500
estimated ticket/profit	\$3,910
<b>Total</b>	<b>\$118,910</b>
<b>Events Total</b>	<b>\$110,642</b>
<b>Balance</b>	<b>\$8,268</b>

Cultural Events Budget Breakdown	
spendable	\$179,000
contingency	\$3,000
total	\$182,000

Trackable	
spendable	\$179,000
contingency	\$3,000
estimated ticket/profit	\$6,460
<b>Total</b>	<b>\$188,460</b>
<b>Events Total</b>	<b>\$178,621</b>
<b>Balance</b>	<b>\$9,839</b>

Mrs. Rush asked if venues received tickets for events. Ms. Ferrell stated that venues like Seabrook Island House, Church of Our Saviour and Holy Spirit Catholic Church only receive tickets if they are hosting the event.

Ms. Collar stated that the Piano Bar went well hosting it at a new venue, Church of Our Saviour. Ms. Collar stated that hosting the Piano Bars there is a lot more labor intensive, so she would like more volunteers and help to set up chairs and tables.

Mrs. Hilstad stated that Mr. Blizzard would be helping with lighting for the Charleston Symphony Orchestra event, but the CSO would help so that he is not doing it by himself. Mrs. Hilstad also showed the Council the different types of publicity the event was published in while also showing the Arts Council sponsorship.

Mrs. Mezzanotte stated that she was able to sell a table for the Madrigal Feast. She had stated that she needed space for 2 guests, and Ms. Rush stated that the couple could sit with her at her table. Ms. Collar stated that she would like the Council to arrive at about 5:30 p.m. to help with setting up.

Mrs. Hilstad stated that the Charleston Symphony Orchestra event on March 18 will also feature young-prodigy pianist Caleb Borack. Mr. Hill stated that it would be good to include Caleb Borack in the publicity because he is recognized in the area.

## **B. Survey Update**

Mrs. Mezzanotte stated that the Arts Council survey was being distributed on November 3, and will be open for two weeks ending on November 17. She also stated that KICA would be assisting in reaching out to residents and property owners.

## **VI. New Business:**

### **A. Planning Session timeline**

Mrs. Braswell Edgerton distributed the 2018/2019 Planning Session Timeline, and asked if the Council had any questions or concerns. The Council confirmed that it was correct.

Mrs. Mezzanotte then began a discussion on location for the sessions stating that they could be held at Cassique like years past or could be held at the new Municipal Center. The Council stated they were okay with either location. Mrs. Mezzanotte stated she would compare the costs and labor efforts of hosting it at either location.

Mrs. Chitwood stated her concern of not having the sessions at the Municipal Center because the public needs to be able to attend the meetings. Mrs. Braswell Edgerton stated that the first Cultural Events review will still be held at the Municipal Center allowing the public and applicants to attend, but the final decisions and planning will be held at Cassique. Mrs. Braswell Edgerton stated to the Council that all meetings are open to the public, even at Cassique.

The Council continued to discuss ways to improve the planning sessions regarding timing and organization. Mrs. Mezzanotte stated that proposals from Arts Council need to be turned in on time to have the books put together with the Cultural Events Applications, so there is enough time for everyone to review before the planning sessions.

**VII. Correspondence:**

None

**VIII. Committee Member Comments**

Mrs. Hilstad asked the Council about placing flyers in the Municipal Center Lobby. Mrs. Mezzanotte stated that the TV will display the flyers once it is working, but that she would also consider finding a nice display that is approved by the Mayor.

Mrs. Hilstad also stated her concerns with Arts Council members not being able to go into the administrative part of the building to see Ms. Ferrell or Mrs. Braswell Edgerton. Ms. Ferrell stated that Arts Council members are always welcome to come in the administrative side, but Mrs. Fox is required to call the employee first. Ms. Ferrell stated it is mostly for safety reasons that the door is locked, but Ms. Fox also calls to make sure the employees are available and aware of a visitation.

Mrs. Chitwood stated that there was not a button at the front door of the building for handicap access. Mrs. Mezzanotte said that she would look into because the Municipal Center should be ADA compliant.

Ms. Rush asked about the use of the Municipal Center and how space is rented. Ms. Ferrell explained that space is rentable, but there are some stipulations. Ms. Ferrell told the Council she would send the Town's Rental Space Application for them to all see for understanding of renting the space.

Mr. Blizard stated that currently he is the only one able to do the lighting at the events, and he asked for input on what to do because there may come a point when he is not able to anymore. He suggested finding someone in the community, possibly from the photography club, that may be interested in learning and volunteering to help.

**IX. Chairman's Comments:**

None

**IX. Citizens' Comments:**

None

**X. Adjournment**

**Mrs. Hilstad motioned to adjourn the meeting at 4:00 p.m. Ms. Collar seconded the motion. The motion carried unanimously.**

Submitted by: Marilyn Ferrell  
Marilyn Ferrell, Communications Assistant

Approved by: Diana Mezzanotte  
Diana Mezzanotte, Arts Council Chair

Date: 12/15/17