



**ARTS AND CULTURAL EVENTS COUNCIL MEETING  
THURSDAY, JANUARY 5, 2017 at 3:00PM  
KIAWAH ISLAND MUNICIPAL CENTER  
DOWNSTAIRS CONFERENCE ROOM**

**A G E N D A**

- I. Call to Order:**
- II. FOIA:** Notice of this meeting has been published, and posted in accordance with the Freedom of Information Act and the requirements of the Town of Kiawah Island.
- III. Roll Call:**
- IV. Approval of Minutes:**
  - A. Arts & Cultural Events Meeting Minutes of December 1, 2016
- V. Old Business:**
  - A. 2016/2017 Arts and Cultural Events Season Calendar and Financial Review
- VI. New Business:**
  - A. Website Review - Events
  - B. Procedures and Processes
    - a. Lodging Accommodations
    - b. Transportation Accommodations
    - c. Production (Sound/Lighting/Backline)
    - d. Number of events per season
    - e. Event Analysis/Spreadsheet
  - C. Charter Details
    - a. Membership
    - b. Payment Process
    - c. Language addition
- VII. Correspondence**

None
- VIII. Committee Members' Reports**
- IX. Chairman's Comments**
- X. Public Comments**
- XI. Adjournment**