

WAYS & MEANS COMMITTEE MEETING

Kiawah Island Municipal Center

Council Chambers

September 30, 2014; 2:00 PM

MINUTES

I. **Call to Order:** Mr. Labriola called the meeting to order at 2:00 pm.

II. **Pledge of Allegiance**

III. **FOIA:** Notice of this meeting has been published and posted in accordance with the Freedom of Information Act and the requirements of the Town of Kiawah Island.

IV. **Roll Call:**

Present: John D. Labriola, Mayor Pro Tempore
Charles R. Lipuma, Mayor
Mary Q. Johnson
Lauren N. Patch
Richard E. Murphy

Also Present: Tumiko Rucker, Town Administrator
Ken Gunnells, Town Treasurer
Petra Reynolds, Town Clerk

V. **Approval of Minutes:**

A. Minutes of the Ways & Means Committee Meeting of August 26, 2014

Mr. Patch motioned to approve the minutes of the August 26, 2014 Ways and Means Committee Budget Workshop. The motion was seconded by Mayor Lipuma and the minutes were unanimously approved.

VI. **Citizens' Presentations or Comments:**

Wendy Kulick – 38 Marsh Edge Lane

Mrs. Kulick indicated that the Executive Session items included “and to receive legal advise”. She noted that the Town’s attorney was not present at the meeting and questioned if he would be attending the Session telephonically. Mayor Lipuma responded that Mr. Rhoad would be accessible by phone during the Executive Session.

VII. **Old Business:**

None

VIII. **New Business:**

A. Betsy Kerrison Parkway Connectivity Pathway

Ms. Rucker reported Town staff attended two meetings with the Charleston County Transportation Commission in response to a connectivity project for the community that was put forth by County Councilman Qualey. The request, to finish the existing asphalt pedestrian pathway that runs along Betsy Kerrison Parkway to Freshfields, was initiated by residents of Kiawah River Estates and John's Island who walk along the Parkway. She indicated that staff reviewed with the County, the location and a proposed alignment of the path. The presented diagram was not a final representation for the location of the path but the one of the three suggestions with the least cost and impact to the wetlands.

Ms. Rucker requested for Council to approve Town staff continue working with County staff in identifying an appropriate alignment for the pedestrian path and to pursue funding from the Transportation Sales Tax Allocation Commission for the County's full funding of the project. She added that the Town was approached with this project because most of the proposed alignment is within the Town jurisdiction.

Committee members requested clarification of the use of the path, and if there would be crosswalk across the speed lanes. Ms. Rucker indicated would be an asphalt pedestrian path and that crosswalks had not been addressed to this point but the alignment had not been completed. She noted that an alternate path and cross walks could be suggested.

Mr. Patch indicated that in his opinion walking across any roadway in the round-a-bout is unsafe due to the limited sight distance. He stated that only an elevated crosswalk would provide any protection against the possibility of pedestrian injury. Committee members agreed and engaged in an in-depth discussion of alignment option and alternatives, the prerequisite of requiring an elevated crosswalk, and project funding and management by the County.

Mr. Patch made a motion that the Town not continue with the project unless there is an elevated crosswalk across the roadway. The motion was seconded by Mayor Lipuma and was unanimously passed.

B. Charleston County Sheriffs Office Fiscal Year 2015 Contract Amendment

Mayor Lipuma made a motion to recommend approval to Town Council of the Charleston County Sheriffs Office Fiscal Year 2015 Contract Amendment. The motion was seconded by Mr. Patch.

Mr. Labriola questioned Mr. Murphy, scorecards presented to the Public Safety Committee reflected if the Town's coverage had any improvement. Mr. Murphy stated that there had been a definite improvement.

Committee Members discussed the financial impact of the contract amendment. Mr. Murphy explained that the contract amendment would provide the Deputies who are in a supervisory position to receive an additional five dollars per shift hours worked.

Mr. Patch noted that the change was to have been made in 2009 but the Town had not yet implemented the increase. Ms. Rucker stated that at the time Council did not approve the increase, and going forward the increase was not addressed again until now. Mr. Gunnells indicated that Kiawah was the only Charleston County Sheriff's Office (CCSO) contract that was not structured consistent and CCSO superiors requested the Town make the adjustment to its contract so that all contracts are consistent.

Mr. Patch called the question and the motion was unanimously passed.

C. Accurate Window Cleaning Contract Amendment

Ms. Rucker stated that there is currently a contract with Accurate Window Cleaning that will expire at the end of October. The request has been made for an addition one year extension that is provided for in the contract with all other terms and conditions remaining the same. The contract amendment would terminate in October 2016 in the amount of \$2500 for quarterly service.

Mayor Lipuma made a motion to approve the Accurate Window Cleaning Contract Amendment for \$2500. The motion was seconded by Mr. Murphy and unanimously passed.

IX. Chairman's Report:

Mr. Labriola stated as of June 30, 2014 the total fund balance for the Town of Kiawah Island was just over \$17,800,000. The Town has seen a phenomenal year with an increase of just under \$1,900,000 and is likely to increase due to income that has not been received yet. The increase over the General Fund budgeted amount of \$948,000 is largely due to income from Building Services that were taken over by the Town. Mr. Gunnells added that the Auditors report will be included in the items on the Town Council agenda.

Council Members discussed the sources of the increases with doubts being raised as to the accuracy of the County's reporting of permitting and inspection income when they were managing those services and the financial impact of the annexation of Freshfields.

Mr. Gunnells indicated the total of the additional income from the annexation of Freshfields will not be known until the additional income due from Local Options Sales Taxes and Hospitality Taxes are received from the State. He explained this income can not be determined in advance so they will not show on financial reports until the next fiscal year.

Mayor Lipuma noted that even though the total amount is as of yet undeterminable, the annexation of Freshfields was a good decision and a positive source of income to the Town. Mr. Gunnells stated that all the additional expenses have been covered this year without the inclusion of the taxes funds not yet received. Ms. Rucker added the revenues only reflected six months of income not a full twelve months since the annexation was not effective until January 2014.

X. Treasurer's Report:

Mr. Gunnells reported that the Town's Audit has been complete and the auditor was now in the process of completing the statements. He anticipated that he would have the audit no later that Friday for distribution for the Town Council meeting. Mr. Gunnells indicated that there is a section named "Management discussion and analysis" that includes notations related to permit revenue and annexation.

Mr. Gunnells reported that work is being done on developing an application form for Arts and Cultural Events and should mirror the one used for the State Accommodations Tax (SATAX) events. Mayor Lipuma made the request that the form be brought to the Ways and Means Committee for review and discussion. He, along with Ms. Rucker questioned a determination if a process had been discussed. She indicated that the SATAX process, from which the Arts and Cultural Events Fund is derived, has very clearly defined application and review committee process. Ms. Rucker noted that a similar process is needed with a clear definition of the application process, criteria, application deadline, review process, and a dollar amount set to replace the current amount that just exists in the Town budget. Mr. Gunnells recommended the use of the same high level guidelines as provided for SATAX funding. Ms. Rucker recommended that after an Arts and Cultural Events policy proposal has been drafted that it be presented to the Ways and Means Committee for recommendation and Town Council for approval.

Mr. Gunnells reported that the SATAX funding report had been completed and will be submitted tomorrow.

Ms. Rucker reported that for FY2015 the Town was awarded \$10,000 for signage improvements along the Parkway and Beachwalker Drive. Also the Town is being reimbursed for the costs of the bridge joint and pedestrian path projects in the amount of \$93,000.

XI. Citizen Comments:

Wendy Kulick – 38 Marsh Edge Lane

Mrs. Kulick stated that it was her understanding that the main purpose of the Ways and Means Committee was to deal with fiscal and financial matters. She questioned that since

the connectivity path issue was being funded by the County was this Committee the proper item to discussion or would Town Council been a better venue for its discussion.

Mrs. Kulick made the suggestion that if the connectivity path will be discussed at the Town Council meeting the map presented be labeled with the names of the street and the owners of the properties that will be impacted. It would be very helpful to the public.

XII. Committee Member's Comments:

Mayor Lipuma made comment to the earlier discussion of the road signage but stating suggestion that the signage project underway by the Community Association should be taken into account. Ms. Rucker clarified that the funding is for traffic signs and safety enhancements that was a recommendation from the Public Safety Committee. She also noted that the request to the County also included the installation of curbing which was not approved for funding.

Mr. Patch reported that the BZA met earlier in the month with the applicant not attend the meeting. He stated that if the BZA denied the variance because there was no advocate under the rules of the BZA it could never be applied for again. The BZA chose to table the variance and moved the same request to the October meeting.

Mr. Patch reported that the Planning Commission would meet next week and their agenda is focused on a proposal reconciling the differences in the Town's Ordinance that defines lot coverage with the ARB's lot coverage definitions.

Mrs. Johnson had no further comment.

Mr. Labriola had no further comment.

Mr. Murphy indicated that the Quick Response Vehicle (QRV) discussion at the Last Council meeting resulted in Council support of preliminary discussion of a possible domicile for the QRV. He stated that he met with representatives of the Kiawah Island Golf Resort who were supportive of having a paramedic capability domiciled on the Island; they felt that the life saving aspect was critical. The Resort did have a question as to the position of the Fire District since after the Resort met with the District provisions had been made to put an EMT in each of the trucks. The Resort also questioned if the District would be putting a Paramedic on each of the trucks and if so when because the cost differential would have to be budgeted. Mr. Murphy indicated that the Resort would report back at the conclusion of discussions with the Fire District.

Mayor Lipuma motioned to discuss a contractual matter related to the acquisition of the Kiawah Island Utility, and to receive legal advice on the same, and to discuss the acquisition of

real property and to receive legal advice on the same. The motion was seconded by Mr. Patch, and motion carried unanimously.

XIII. Executive Session:

- A. To discuss a contractual matter related to the acquisition of the KIU and to receive legal advice on the same.
- B. To discuss the acquisition of real property and to receive legal advice on the same.

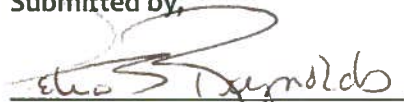
Mayor Lipuma made a motion to return to regular session. The motion was seconded by Mr. Labriola and unanimously passed.

Mr. Labriola stated that no decisions were made and no votes were taken.

XIV. Adjournment:

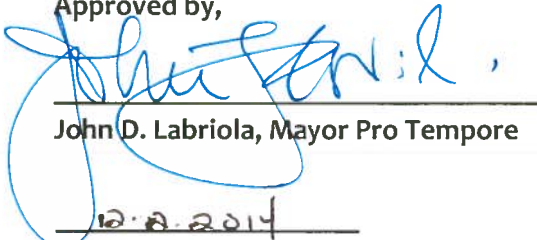
The meeting was adjourned at 3:45 pm.

Submitted by,



Petra S. Reynolds, Town Clerk

Approved by,



John D. Labriola, Mayor Pro Tempore

12.2.2014
Date