

WAYS & MEANS COMMITTEE MEETING

Kiawah Island Municipal Center
Council Chambers
April 26, 2016; 2:00 PM

MINUTES

I. **Call to Order:** Mr. Labriola called the meeting to order at 2:00 pm.

II. **Pledge of Allegiance**

III. **FOIA:** Notice of this meeting has been published and posted in accordance with the Freedom of Information Act and the requirements of the Town of Kiawah Island.

IV. **Roll Call:**

Present: John D. Labriola, Mayor Pro Tempore
Mary Johnson
John Wilson
Craig Weaver

Absent: Charles R. Lipuma, Mayor
Dennis Rhoad, Town Attorney

Also Present: Stephanie Tillerson, Town Administrator
Dorota Szubert, Town Treasurer
Petra Reynolds, Town Clerk

V. **Approval of Minutes:**

A. Ways & Means Committee Meeting of March 29, 2016

Mr. Wilson made a motion to approve the minutes of the March 29, 2016 Ways and Means Committee Meeting. The motion was seconded by Mrs. Johnson and the minutes were unanimously approved.

B. Ways & Means Executive Session Meeting of April 18, 2016

Mr. Wilson motioned to approve the minutes of the April 18, 2016 Ways and Means Executive Session Meeting. The motion was seconded by Mrs. Johnson and the minutes were unanimously approved.

VI. **Citizens' Comments: (Agenda Items only)**

Wendy Kulick – 38 Marsh Edge Lane

Mrs. Kulick stated at the Ways & Means Budget Retreat she requested the salaries of employees making over \$50,000 per year be listed individually under the "Salaries" line item. She restated her request for the Town Council meeting.

VII. Presentations

A. Kiawah Island Motoring Retreat – Post Event Review - Bruce Stemerman

Mr. Stemerman, co-chairman of the Kiawah Island Motoring Retreat, presented a review of the events held in Ocean Park during the past weekend. He indicated the event exceeded expectations with an approximate 2,000 to 3,000 in attendance. He stated the event was a wonderful success and thanked all the Island entities for their support. He spoke to the local and national press the event received, the distance judges and exhibitors traveled to attend, the junior judges from Charleston Collegiate and apprentice judges working with judges.

B. Party in the Park - Townsend Clarkson and Chris Randolph

Mr. Randolph spoke to the “Party in the Park” event held annually as a thank you for the residents of Kiawah and their guests. He stated the event held at Ocean Park the day after Thanksgiving started small with food, music, family activities and 500 attendees has grown into an exceptional event with a draw to Kiawah of over 3,500 attendees.

Mr. Randolph stated the budget for the event was \$330,000.00. He was requesting the Town buy-in to the event at 50% of the cost.

Mr. Labriola asked if Mr. Randolph had been successful in obtaining buy-in support from the Community Association and the Resort. Mr. Randolph indicated other Island entities had not been contacted yet but are planning on doing it within the next two weeks

C. Overview of the Kiawah Conservancy – Donna Windham

Ms. Windham gave an overview of history of the funding partnership between the Town and the Conservancy. She stated at one time the Town funded the Conservancy \$100,000.00 annually for its projects. Through the years the Conservancy has had to submit project applications for funding requests to Charitable Contributions, the Environmental Committee, Cultural Events and most recently, the SATAX Committee. Ms. Windham restated the importance of the work that the Conservancy does and asked Council to consider putting support for the Conservancy as a line-item in the budget once more.

Members engaged in the detailed discussion of the current and future funding for the Conservancy.

VIII. Old Business:

None

IX. New Business:

A. SATAX Recommendations

Mr. Labriola discussed the recommendations from the State ATAX Committee. He also spoke to the GPS mapping app that was recommended by the Committee to be funded by the unallocated \$96,000.00. Mr. Labriola stated it was the decision of the Ways and Means Committee at the Budget Workshop to reallocate funding as noted on the following chart.

Project	2016 Application Request	SATAX Committee Recommended	Ways & Means Committee Recommended	Recommended to Other Funds
Charleston County Sherriff Deputies	\$ 501,464	\$ 361,000	\$ 423,000	
Beach Patrol	\$ 194,220	\$ 143,000	\$ 195,000	
Public Access Events	\$ 420,000	\$ 420,000	\$ 420,000	
The Wildside Guest Pocket Guide	\$ 15,000			local atax \$15,000
Kiawah Island Motoring Retreat	\$ 90,000	\$ 28,000	\$ 28,000	local atax \$62,000
Marketing & Advertising Promoting Tourism	\$ 50,000	\$ 40,000	\$ 25,000	
Freshfields Events Promotion	\$ 15,000	\$ 12,000	\$ 9,000	
Alligator Documentary and Symposium	\$ 35,000			
	\$ 1,320,684	\$ 1,004,000	\$ 1,100,000	

Mr. Labriola made a motion to recommend to Town Council the SATAX funding in the amount of \$1,100,000.00. The motion was seconded by Mrs. Johnson.

Mr. Wilson recused himself on the grounds that he is co-chair of the Kiawah Island Motoring Retreat.

Mr. Labriola stated Ms. Tillerson will research the GPS mapping app and who or what committee would be best to do the follow-up on development.

Following discussion the motion was passed.

B. FY 2016-2017 Budget

Mrs. Szubert began the discussion of the FY 2016-2017 Budget by giving a brief overview of the main changes made following the Ways and Means Committee Budget Retreat. Members discussed;

- Employee salaries reduced to 3% merit raises
- Deputies' Salaries (over budget) – Change staffing in shifts to cut overtime
- Environmental Committee budgeting
- Discussion of the suggestion to fund the Conservancy for a total amount up to \$100,000.00 provided the project goes through an approval process beginning with recommendation by the Environmental Committee and final approval by Town Council. In so doing the Conservancy does not have to request funding from any other Town sources
- Reducing Charitable Contributions amount by \$50,000.00
- Replacement of Code Enforcement vehicle, retain current vehicle, and purchase vs lease of vehicles for building services along with Town Vehicle
- Reallocation of salaries of the Planner to Professional fees and new hire Building Department to Code Enforcement.
- Sponsoring “Party in the Park”;
Mr. Labriola suggested including a line item for 82,500.00 as a placeholder. Mr. Wilson and Mrs. Johnson were more agreeable to \$50,000.00.

Mr. Wilson made a motion to include \$50,000.00 in the budget for the sponsoring of “Party in the Park” provided the funding comes from a source other than the General Fund. The motion was seconded by Mr. Weaver and was unanimously passed.

Mrs. Johnson made a motion to recommend the Fiscal Year 2016-2017 Budget to Town Council for approval. The motion was seconded by Mr. Wilson.

Mr. Wilson requested that further substantiation for the additional Communication and Code Enforcement hires be presented at the Town Council meeting for further discussion.

Following further discussion the motion was unanimously passed.

C. To discuss for Consideration the Approval of the Contract of and Stipulation of Settlement as it Pertains to the McGill Lawsuit

Mr. Labriola made a motion to recommend to Town Council they approve the Contract of and Stipulation of Settlement as it pertains to the McGill Lawsuit. The motion was seconded by Mr. Wilson and unanimously passed.

D. To discuss for Consideration the Approval of the Mutual Release Agreement as it Pertains to the McGill Lawsuit

Mr. Labriola made a motion to recommend to Town Council that they approve the Mutual Release Agreement as it pertains to the McGill Lawsuit. The motion was seconded by Mrs. Johnson and unanimously passed.

X. **Chairman's Report:**

Mr. Labriola complimented Mrs. Szubert and Ms. Tillerson in the excellent work done on the completion of the budget.

XI. **Treasurer's Report:**

Mrs. Szubert presented to the Committee the financial statements for the Quarter ending 3/31/2016. She gave a brief review of the Balance Sheet Summary and Schedules of Revenues and Expenditures.

XII. **Citizen Comments:**

Wendy Kulick – 38 Marsh Edge Lane

Mrs. Kulick expressed her concern with the Town's potential funding of the "Party in the Park" event.

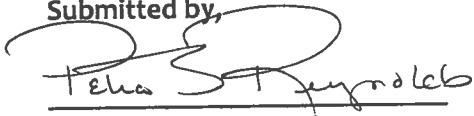
XIII. **Committee Member's Comments:**

None

XIV. **Adjournment:**

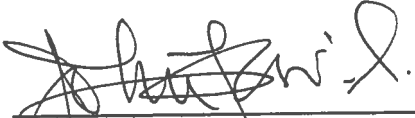
Mr. Labriola made a motion to adjourn the meeting at 3:50 pm. The motion was seconded by Mr. Wilson and unanimously approved.

Submitted by,



Petra S. Reynolds, Town Clerk

Approved by,



John D. Labriola, Mayor Pro Tempore

5.31.16

Date