

**ARTS & CULTURAL EVENTS COUNCIL MEETING
THURSDAY, JANUARY 11, 2017; 2:00 P.M.
KIAWAH ISLAND MUNICIPAL CENTER
COUNCIL CHAMBERS CONFERENCE ROOM**

MINUTES

- I. Call to Order:** Mrs. Mezzanotte called the meeting to order at 2:00 p.m.
- II. FOIA:** Notice of this meeting has been published and posted in accordance with the Freedom of Information Act and the requirements of the Town of Kiawah Island.

III. Roll Call:

Present: Diana Mezzanotte, Chair
Van McCollum
Jodi Rush
Robert Hill
Bill Blizzard
Joan Collar
Becky Hilstad
Judy Chitwood

Absent: Stephanie Braswell Edgerton, Communications Specialist

Also Present: Marilyn Ferrell, Communications Assistant

IV. Approval of Minutes:

Mr. McCollum motioned to approve the minutes of December 7, 2017. Ms. Rush seconded the motion. The motion carried out unanimously.

V. Old Business:

A. 2017/2018 Arts and Cultural Events Season Planner and Financial Review

The Council discussed the following events:

2017/2018 Arts and Cultural Events [Rev. 12/27/17]

Member	Event	Event Dates & Location	Amount	Planned Funding	Actual	Match	Match Method	Account	Fund or Supplier	Actual Budget	CE/Event Budget	Ticket Info	Ticket #/Total
Board	Festival/2018 Winter Show	Friday, July 20, 2017 1:00-5:00pm @ Freshkills	\$10,500								\$10,500		
Chitwood	Charleston Symphony Orchestra Presents The Nutcracker	Friday, August 11, 2017 7:30pm @ East Beach	\$17,000		\$700		Charleston Symphony Orchestra		\$700		\$17,000	4402100 \$100/seat 1400 seats	
Collar	Piano Bar @ Levee Town	Wednesday, September 13, 2017 1:00-7:00pm @ Lakeside	\$250							\$250			
Board	Cynthia Meyer and Her 3000 Year Old Quartet	Friday, September 22, 2017 7:30pm @ Seabrook Island House	\$7,500		\$1,500		3000 Year Old Quartet	\$1,411	\$164	\$16,000		4032201	1400 seats @ \$10 Total \$14,000
Chitwood	The Dr. King Quartet Birthplace Concert	Wednesday, October 3, 2017 7:30pm @ Church of the Redeemer	\$7,000							\$7,700		4432171	1400 seats @ \$10 Total \$14,000
Collar	Piano Bar @ Levee Town	Wednesday, October 11, 2017 1:00-7:00pm @ Lakeside	\$250							\$250			
Board	Jason D. Williams	Thursday, October 19, 2017 7:30pm @ Seabrook Island House	\$4,500		\$911		Jason D. Williams	\$2,150	\$209	\$8,700		4032201	1400 seats @ \$10 Total \$14,000
Rush	IMC Fundraising	Friday, October 27, 2017 7:30pm @ 3000 Year Old House	\$4,500	\$900	\$1,500		3000 Year Old House	\$421		\$7,000		3882144	1400 seats @ \$10 Total \$14,000
Collar	Piano Bar @ Levee Town	Wednesday, November 8, 2017 1:00-7:00pm @ Lakeside	\$400							\$400			
Hilted	Charleston Symphony Orchestra (Following Tour Dates)	Saturday, November 18, 2017 9:00pm @ East Beach	\$11,000		\$200		Charleston Symphony Orchestra			\$11,200			
Collar	College of Charleston Faculty Singers	Sunday, December 3, 2017 6:30pm @ River Course Clubhouse	\$1,500					\$150		\$1,650		130 2000 seats @ \$10 Total \$20,000	130
Hilted	Burning River Brass	Monday, December 18, 2017 7:30pm @ Holy Spirit Catholic Church	\$11,000					\$1,000	\$100	\$12,000		7482174	1400 seats @ \$10 Total \$14,000
Chitwood	Quinn's Quartet Presents Holiday Concert	Thursday, January 11, 2018 7:30pm @ Church of the Redeemer	\$20,000				Quinn's Quartet			\$20,000		2882144 \$100/seat 2000 seats	
Collar	Art @ 91 - 3000 Members	Friday, January 12, 2018 1:00pm @ 3000 Year Old House	\$210					\$10	\$500				
Collar	Art @ 91 - 3000 Members	Friday, January 14, 2018 1:00pm @ 3000 Year Old House	\$210					\$10	\$500				
McCallum	Luxury Palace	Sunday, January 14, 2018 4:00pm @ Holy Spirit Catholic Church	\$4,000							\$4,000		7482100	
Collar	Columbiana Chamber Orchestra	Thursday, January 18, 2018 7:30pm @ East Beach	\$19,500		\$200		Columbiana Chamber Orchestra	\$700		\$19,700		3502120	
Chitwood	Liquor Palace Super Show	Friday, February 2, 2018 7:30pm @ East Beach	\$1,500		\$1,000		Liquor Palace Super Show	\$200		\$7,300		4402100 \$100/seat 7000 seats	
McCallum	Contra	Thursday, February 8, 2018 7:30pm @ Holy Spirit Catholic Church	\$4,000					\$1,400	\$300	\$15,000		7482100	
Chitwood	Quinn's Quartet Presents Liquor Palace Friends	Thursday, February 8, 2018 7:30pm @ Church of the Redeemer	\$4,000				Quinn's Quartet			\$4,000		2882144 \$100/seat 2000 seats	
Collar	Art @ 91 - 3000 Members	Friday, February 9, 2018 1:00pm @ 3000 Year Old House	\$100					\$10	\$500				
Chitwood	Wych's Garden and Horticultural Displays	Monday, February 12, 2018 7:30pm @ East Beach	\$11,000	\$400	\$1,700		Wych's Garden and Horticultural Displays	\$400		\$14,100		4402100 \$100/seat 1400 seats	
Collar	Art @ 91 - 3000 Members	Friday, February 16, 2018 1:00pm @ 3000 Year Old House	\$250					\$10	\$500				
Rush	Young Friends Concert	Sunday, February 18, 2018 4:00pm @ Church of the Redeemer	\$1,500	\$100			Young Friends Concert			\$1,600		4432172	
Hilted	Bach Society at Charleston	Sunday, March 4, 2018 4:00pm @ Holy Spirit Catholic Church	\$11,000							\$11,000		7482174	
Board	Merrill's Quartet Presents Legendary Voices	Thursday, March 8, 2018 7:30pm @ River Course Clubhouse	\$4,000		\$2,000		Merrill's Quartet	\$400		\$18,000		4032100 \$100/seat 2000 seats	
Chitwood	Quinn's Quartet Presents Harry Potter Concert	Monday, March 12, 2018 7:30pm @ Church of the Redeemer	\$4,000				Quinn's Quartet			\$4,000		2882144 \$100/seat 2000 seats	
Hilted	Charleston Symphony Orchestra Presents The Nutcracker	Sunday, March 18, 2018 4:00pm @ Seabrook Island House	\$11,500	\$100			Charleston Symphony Orchestra			\$11,600		7482174	
Collar	Piano Bar	Wednesday, March 28, 2018 1:00-7:00pm @ Lakeside	\$250							\$250			
Collar	Piano Bar	Wednesday, April 4, 2018 1:00-7:00pm @ Lakeside	\$250							\$250			
Rush	Tony Shalton's Trio Live at 11	Sunday, April 8, 2018 4:00pm @ Church of the Redeemer	\$1,500	\$1,100			Tony Shalton's Trio	\$100		\$1,200		4402172	
Board	1400 Year Old Freshkills	Sunday, April 15, 2018 1:00-7:00pm @ Freshkills	\$18,000							\$18,000			
Collar	Piano Bar	Wednesday, April 25, 2018 1:00-7:00pm @ Lakeside	\$400							\$400			
Rush	Project One	Friday, April 27, 2018 7:30pm @ 3000 Year Old House	\$7,000		\$1,500		Project One	\$670	\$70	\$8,150		1202101	
Rush	Peacocks at 11	Sunday, May 6, 2018 4:00pm @ Holy Spirit Catholic Church	\$4,500	\$100						\$4,600			
Total										\$130,657	\$179,659		

Arts Council Budget Breakdown	
operable	\$108,500
contingency	\$6,500
admin	\$1,000
total	\$116,000

Trackable	
operable	\$108,500
contingency	\$6,500
estimated budget	\$1,000
Total	\$116,000
Events Total	\$130,657
Balance	\$4,255

Cultural Events Budget Breakdown	
operable	\$179,000
contingency	\$1,000
total	\$180,000

Trackable	
operable	\$179,000
contingency	\$1,000
estimated budget	\$4,660
Total	\$184,660
Events Total	\$178,633
Balance	\$6,027

Ms. Chitwood stated that tickets are almost sold out for Quentin Baxter presents...Rodney Jordan Quintet event. She stated that event coordinators should check the venue at Turtle Point to make sure all is in order in advance. Ms. Ferrell stated that she has direct communication with the managers and employees at Turtle Point, and she can reach out to them if there is anything needed.

Ms. Collar stated that Ms. Ferrell would help her with the Art Film set up in Council Chambers at 1:30 p.m. on day of the event. She also stated she will need help the day of the Columbia City Ballet on January 30 and will send out an email to the members requesting the assistance needed.

Mr. McCollum stated for the Lowcountry Voices event on January 28th, he would need some sort of PA microphone for announcements. The Council discussed in detail how to handle the sound and lighting at Holy Spirit Catholic Church. Mrs. Mezzanotte stated she would like to meet with Laura Ball to introduce herself.

VI. New Business:

A. Planning Timeline

Mrs. Mezzanotte explained to the Council that the final planning session on March 1 will be held at the Municipal Center instead of the Cassique Clubhouse to accommodate the Arts Council meeting following the planning session. She stated that the Council will break between the planning session and the AC meeting to have lunch at a nearby restaurant.

VII. Correspondence:

None

VIII. Committee Member Comments

Mr. McCollum stated that Frank & Vinny would be performing together again this year together and he plans to propose them during the Arts Council planning sessions.

Mrs. Collar asked if the new binders for the Council were for them to keep. Ms. Ferrell indicated the new binder packets were to reduce the amount of paper waste created for using multiple envelopes and printing a lot of paper. The Council came to a consensus that they would prefer for packets to be delivered electronically with only the spreadsheets printed for the day of Arts Council meetings.

Mrs. Chitwood inquired if the Council wanted to bring a second dance band as a part of the 2018/2019 season. The Council discussed at length what bands would be of interest, and what dates and venues would be appropriate. She stated that she was in discussion with Quiana Parler about bringing her band whose focus is on rock music which was suggested through the Arts Council survey.

Mr. Hill stated that he would like to know what Quentin Baxter's ticket sales report were and where the event attendees reside. He stated that it would be interesting to learn where his attendees are coming from.

Mr. Hill also stated that he was interested in what Town Council members had to say about the Arts Council survey results. Ms. Ferrell stated that she forwarded the full results to each Town Council member but had not received any responses. Mrs. Mezzanotte stated that she would send along additional correspondence to the other Town Council members to see if they had any feedback. Ms. Rush suggested that the survey results should be discussed at either a Town Council meeting or at the upcoming Town Council retreat. Mrs. Mezzanotte stated that she would follow up with Town Council and the Town Administrator to see whether or not Town Council planned to discuss the survey at either meeting.

Ms. Collar stated that she was unsure of how the security between the reception desk and employees on the administration side of the Municipal Center is supposed to be handled. The Council discussed in depth their opinions on the matter. Ms. Ferrell stated that the receptionist is in charge of making sure only certain people are allowed on the administrative side. She also stated that all Arts Council members are welcome back to where the employees are, but the receptionist does have to call and announce them first because the employee may or may not be available at the moment. Mrs. Mezzanotte stated she would address the matter to make sure all employees and the Council are on the same page.

Mr. Hill mentioned that the website does not seem to clearly state how artists or residents can submit artist proposals to the Council. Mr. Hill stated that we should make it clear on the website how people can make artist and event recommendations. Ms. Ferrell stated that she would see what the website currently states and will update as it seems fit. The Council discussed some verbiage they believed would be helpful for the public, and they also discussed whether or not they would like proposals forwarded to the Council members. The Council decided that they would still like to receive all ideas on proposals and after further research will propose artists during the planning sessions at their own discretion.

Mrs. Hilstad asked the Council if they thought the risers were necessary for the Charleston Symphony Orchestra (CSO) event in the fall. She stated this would allow for the monetary request from the CSO to be less. The Council agreed that it was fine to have the event without the risers.

Mr. Blizard asked Ms. Ferrell if she could check with Rusty about have shelving and storage installed in the equipment closet for the sound and lighting equipment to be stored neatly and organized.

IX. Chairman's Comments:

Mrs. Mezzanotte reminded the Council that she believes it would be a good idea to host a "meet and greet" at Church of Our Saviour. She asked the Council to keep it in mind while they are planning the next season's events.

Mrs. Mezzanotte stated that she spoke with the principal at St. John High School, and he would be glad to distribute tickets for the Wycliffe Gordon event on February 12 to students interested in music, specifically jazz. She asked Mrs. Chitwood if Wycliffe Gordon would be interested in welcoming the students, and Mrs. Chitwood stated that she was sure he'd be happy to. Mrs. Mezzanotte also stated that the Council needs to make sure there is a table reserved for the students the evening of the event.

Mrs. Mezzanotte reminded the Council that the next Arts Council meeting will be on Wednesday, January 31, and that Arts Council proposals are due on February 6.

IX. Citizens' Comments:

None

X. Adjournment

Mr. Blizard motioned to adjourn the meeting at 4:00 p.m. Mr. Hill seconded the motion. The motion carried unanimously.

Submitted by: Marilyn Ferrell
Marilyn Ferrell, Communications Assistant

Approved by: Diana Mezzanotte
Diana Mezzanotte, Arts Council Chair

Date: 1 | 31 | 18