

WAYS & MEANS COMMITTEE MEETING

Kiawah Island Municipal Center

Council Chambers

February 28, 2017; 2:00 PM

Minutes

I. **Call to Order:** Mr. Wilson called the meeting to order at 2:00pm.

II. **Pledge of Allegiance**

Present at the meeting: John R. Wilson, Chairman
Craig Weaver, Mayor
Jack Koach
Diana Mezzanotte
Chris Widuch

Also Present: Stephanie Monroe Tillerson, Town Administrator
Dorota Szubert, Town Treasurer
Dwayne Green, Town Attorney
Petra Reynolds, Town Clerk

III. **Approval of Minutes:**

A. Ways & Means Committee Workshop & Meeting of January 24, 2017

Mr. Widuch made a motion to approve the Ways and Means Committee Workshop and Meeting of January 24, 2017. The motion was seconded by Mr. Koach and the minutes were passed as amended.

IV. **Citizens' Comments: (Agenda Items only)**

Captain Martin with the Charleston Count Sheriff's Office stated during the peak season in 2012 deputies answered 978 calls for service and in 2016 answered 1,878. In consideration of the amount of people and traffic on the Island on the weekends, he asked the Committee to consider a request for an increase in the current coverage of three deputies on the day shift, 7am to 3pm. He requested to again schedule four deputies on the weekend (Saturday and Sunday) day shifts only throughout the year and an additional deputy on the weekday (Monday through Friday) day shift from Memorial Day to Labor Day.

Mr. Widuch stated the Public Safety Committee supports the increase in coverage.

V. **Old Business:**

None

VI. **New Business:**

A. Draft FY 2017-2018 Budget

Mr. Wilson briefly reviewed the proposed changes to the 1st draft of the budget.

1. Additional Deputies coverage and increase in SC retirement contributions for deputies and regular employees FY2018. Increase of \$62,200.
2. Increase in the Town's match to SC Deferred Compensation Program (401K). Total increase of \$6K.
3. Increase of \$10k in professional services as a placeholder for business license process consulting.

Committee members discussed and supported all the proposed changes.

Ms. Tillerson added she had just been informed by PEBA (Public Employee Benefit Authority) that, if approved, effective July 1st the employer only portion the health insurance benefits will increase by 3.3%

Mr. Wilson stated there is no indication revenue projections for FY2016/2017 or 2017/2018 need to be adjusted. He indicated revenues will be monitored over the next months. Mr. Wilson reported the County is now requiring an agreement to accept a fixed amount for County Accommodation Tax (CATAX) funds. Members discussed the change which was implemented last year. Mr. Wilson indicated a request was made to the County for a calculation of the fixed amount and a comparison of the fixed amount of other municipalities to the amount of CATAX generated.

Mayor Weaver indicated his concern with the budgeted revenue assumptions. Mrs. Szubert stated that along with projections made by Mr. Wilson, they both felt very strongly that the projected revenues were solid numbers. Members reviewed the presented spreadsheet of a ten-year history of revenues which showed a progressive trend of growth.

B. Employee Insurance Subsidy

Mr. Wilson stated Ms. Tillerson is requesting the current subsidy of \$131.00 for employee only health insurance.

Mrs. Mezzanotte made a motion to recommend to Town Council the approval of the \$131.00 employee only health insurance subsidy. The motion was seconded by Mr. Koach and unanimously passed.

VII. Chairman's Report:

Mr. Wilson indicated the expense portion of the FY17-18 draft budget will be reviewed at the next Ways and Means meeting. He felt that taking into consideration that some changes will still be made, the budget was solid as it stands.

Mr. Wilson stated Ms. Tillerson located a copy of the Town's reserve policy. He noted until the current expenditures for the hurricane clean up the Town reserves have not come close to the amount set in the current very liberal policy.

Mr. Wilson stated he attended the BCDCOGS meeting and reported that Mr. Paul Roberts was requested to present a condensed version of the John's Island Roads presentation he made to Town Council at the Charleston County Public Works Committee meeting.

VIII. Treasurer's Report:

Mrs. Szubert indicated the budget report will be presented quarterly and current activity was in line with budget. In response to Mayor Weavers' inquiry, Ms. Tillerson gave a report on the current status of the FEMA reimbursement. She stated that information was still being gathered for preparation and submission of the bridge request. The debris request had been completed with all invoices submitted. The last FEMA update stated the debris request was in the que and being processed by the ground team for submission to the next level.

IX. Citizen Comments:

None

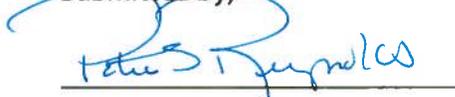
X. Committee Member's Comments:

Mayor Weaver indicated there would be a presentation by Coastal Science and Engineering on the condition of beach at the next Town Council meeting. He stated there is pressure for the Town, or the Community, to take a more active role in the renourishment of the dunes. A meeting was held which included representatives of the Town, Kiawah Partners, the Resort, and the Community Association to discuss the potential for the renourishment action on the beach. Details of current permits and actions will be discussed at the Town Council meeting on Tuesday. In the interim, the Town will submit an application for a general permit to OCRM.

XI. Adjournment:

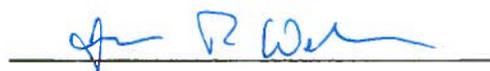
Mrs. Mezzanotte made a motion to adjourn the meeting at 2:52 pm. The motion was seconded by Mr. Widuch and unanimously approved.

Submitted by,

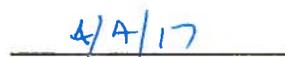


Petra S. Reynolds, Town Clerk

Approved by,



John R Wilson, Mayor Pro Tempore



Date